

WRITTEN NOTICE OF DISCONTINUING BUSINESS FORM # 0605

- 1 Complete the form then hand sign and date. 2 Make a copy for your file. **TYPE OR PRINT LEGIBLY**
- 3 Hand deliver or mail (Certified with Return Receipt service) original to the Board office.

LICENSES ARE NOT TRANSFERABLE. All state/federal licenses must be picked up by a representative of the appropriate agency, or returned to that agency by registered or certified mail, return receipt requested, upon termination of business.

**TO THE OHIO STATE BOARD OF PHARMACY:
 IN ACCORDANCE WITH RULE 4729-9-07(A) OF THE OHIO ADMINISTRATIVE CODE & SECTION 4729.62 OF THE OHIO REVISED CODE, PLEASE BE ADVISED OF THE FOLLOWING:**

1.	Name of Dangerous Drug Distributor Discontinuing Business	Ohio License Number
	Street Address	County
	City, State, Zip Code	Area Code / Telephone Number
2.	Name of Dangerous Drug Distributor To Which Drugs Will Be Transferred (attach list if more than one)	Ohio License Number
	Street Address	County
	City, State, Zip Code	Area Code / Telephone Number
3.	Name of Location At Which Records Of Purchase Will Be Kept	Ohio License No. (if applicable)
	Street Address	County
	City, State, Zip Code	Area Code / Telephone Number
4.	Name & Street Address [include City, State, Zip] At Which Records Of Administering, Dispensing (Prescriptions), Or Using Will Be Kept	
5.	Date of Discontinuing Business	(check one) <div style="display: flex; justify-content: space-around;"> ACTUAL DATE PROPOSED DATE </div>
6.	I HAVE CONTACTED THE BOARD OF PHARMACY AGENT/INSPECTOR IN THIS AREA; OR, THE OHIO BOARD OF PHARMACY, 77 S. HIGH STREET, ROOM 1702, COLUMBUS, OHIO 43215-6126, 614/466-4143, FOR PROPER DESTRUCTION OR TRANSFER PROCEDURES OF CONTROLLED DRUGS.	
7.	I HAVE CONTACTED THE NEAREST DRUG ENFORCEMENT ADMINISTRATION OFFICE FOR THE PROPER FEDERAL REQUIREMENTS. [Detroit, Cleveland, Cincinnati, Columbus]	
8.	SIGNATURE of Responsible Person	DATE SIGNED

**PROCEDURE FOR DISCONTINUING BUSINESS
AS A WHOLESALE OR A TERMINAL DISTRIBUTOR OF DANGEROUS DRUGS**

Rule 4729-9-07 [OAC: 09/10/76, 07/01/92, 01/01/01]

- (A) A wholesale or terminal distributor of dangerous drugs who plans to discontinue business activities shall file a written notice with the board of pharmacy. The written notice shall be submitted to the board of pharmacy in person, by verified facsimile, or by registered or certified mail, return receipt requested, at least fourteen days in advance of the proposed date of discontinuing business, unless the board waives this time limitation in individual instances. This notice shall include the following information:
- (1) The name, address, and wholesale or terminal distributor of dangerous drugs number of the registrant discontinuing business.
 - (2) The name, address, and wholesale or terminal distributor of dangerous drugs number to whom the dangerous drugs will be transferred.
 - (3) The name and address of the secured location where the records of purchase and dispensing will be kept in accordance with section 4729.37 of the Revised Code. The storage of dispensing records must comply with the confidentiality requirements of rule 4729-5-29 of the Administrative Code.
 - (4) The proposed date of discontinuing business.
- (B) Unless the registrant is informed by the executive director before the proposed date of discontinuing business that the transfer of dangerous drugs and records may not occur, the registrant discontinuing business may transfer the dangerous drugs and records in accordance with the following:
- (1) On the date of discontinuing business, a complete inventory of all controlled substances being transferred, or disposed of according to rule 4729-9-06 of the Administrative Code, shall be made. The inventory shall list the name and quantity of all controlled substances transferred or disposed of.
 - (2) This inventory shall serve as the final inventory of the registrant discontinuing business and the initial inventory of the registrant to whom the controlled substances are being transferred. A copy of the inventory shall be included in the records of each registrant involved in the transfer.
- (C) Upon discontinuing business, the registrant shall return to the board of pharmacy, in person or by registered or certified mail, return receipt requested, the wholesale distributor of dangerous drugs license or the terminal distributor of dangerous drugs license for cancellation.

SURRENDER OF LICENSE OR CERTIFICATE

Section 4729.62 [ORC: 01/01/62]

If a wholesale distributor of dangerous drugs who has been registered ceases to engage in the sale of dangerous drugs at wholesale, or if a terminal distributor of dangerous drugs to whom a license has been issued ceases to engage in the sale of dangerous drugs at retail, such terminal or wholesale distributor of dangerous drugs shall notify the board of pharmacy of such fact and shall surrender such license or registration certificate to the board; provided, that on dissolution of a partnership by death, the surviving partner may operate under a license or registration certificate issued to the partnership until expiration, revocation, or suspension of such license or registration certificate, and the heirs or legal representatives of deceased persons, and receivers and trustees in bankruptcy appointed by any competent authority, may operate under the license or registration certificate issued to the persons succeeded in possession by such heir, representative, receiver, or trustee in bankruptcy until expiration, revocation, or suspension of such license or registration certificate.