



EMS REQUEST TO POST UP AT A SPECIAL EVENT

As defined in rules 4729-33-01 and 4729-33-05 of the Ohio Administrative Code: "Posting up at a special event" means locating an EMS unit containing dangerous drugs at a location other than a location licensed by the Board of Pharmacy pursuant to a formal agreement with the sponsors of the special event. A "special event" means an event requiring EMS coverage for more than twenty-four hours such as a county fair or weekend festival. To post up at special event, an EMS agency is required to obtain prior approval from the Board of Pharmacy. It is strongly recommended that an agency submit approval 14 days prior to the special event.

EMS Information

Name of EMS Agency	TDDD License No.
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Special Event Information

Name of Event		
Street Address		
City	Zip Code	County
Date(s) of the Event (MM/DD/YY – MM/DD/YY)		
EMS Unit Contact Person	Phone for EMS Contact Person (include area code)	

Please complete the following and upload to:

www.pharmacy.ohio.gov/licensing/GeneralDocumentUpload.aspx

Step 1: Enter the EMS Agency TDDD License Number.

Step 2: Select Special Event Posting Up Form.

Step 3: Provide the email address(es) where an approval/denial may be sent.

Step 4: Upload your request in a .PDF format.

NOTE: An EMS agency should receive notification within 7-14 days of their request.

77 South High Street, 17th Floor, Columbus, Ohio 43215

