



Use of Contingency Stock License by Institutional Facilities

Approved 12/19/2023

To promote vaccination storage and administration at long-term care facilities and other institutional facilities, the State of Ohio Board of Pharmacy hereby authorizes the following policy:

A long-term care facility or other institutional facility, as defined under agency 4729 of the Ohio Administrative Code, may possess and administer vaccines and other biologics to patients and staff under the terminal distributor of dangerous drugs license issued to the facility's servicing pharmacy (e.g., contingency stock license).

This policy shall also permit the use of the servicing pharmacy's contingency stock license to maintain dangerous drugs used to treat adverse reactions to vaccines and biologics stored at the facility.

As a condition of compliance, the pharmacy servicing the institution shall be responsible for the ordering of all vaccines and dangerous drugs stored at the facility from a licensed wholesaler. The pharmacy also accepts responsibility for the proper storage and oversight of the dangerous drugs maintained at the facility.

Nothing in this resolution shall prohibit a long-term care facility or other institutional facility from obtaining a separate terminal distributor license to maintain and store drugs at the facility.

IMPORTANT REMINDERS:

- If a terminal distributor license is no longer needed by the long-term care facility or other institutional facility, a Written Notice of Discontinuation of Business form must be filed to properly discontinue the license (see OAC [4729:5-2-04](#)). The form is available here – www.pharmacy.ohio.gov/dcb. The institutional facility can indicate the drug stock is being transferred to the pharmacy servicing the institutional facility in Part 3 of the form.
- To verify the status of a license, please utilize the online license lookup available here - https://elicense.ohio.gov/oh_verifylicense. A license possessed by the pharmacy servicing the institution will be in the pharmacy's name and not the name of the institutional facility.

