



## OHIO PHARMACIST IDENTIFICATION CARD

**UPDATED 05-25-2006**

**ANYONE PRACTICING PHARMACY IN OHIO SHALL HAVE A CERTIFICATE OF LICENSURE (wall license) AND A CURRENT IDENTIFICATION CARD. SUCH IDENTIFICATION CARD SHALL BE RENEWED ANNUALLY AS LONG AS THE INDIVIDUAL CONTINUES TO PRACTICE PHARMACY.**

### **Expiration of the Current Identification Card**

- A. All pharmacist identification cards expire on September 15th of each year.
- B. When a proper and complete application for a renewal identification card has been made before the September 15th deadline, and the processing and issuance of such card requires time beyond that date, a pharmacist may continue to practice with his/her previous card until the new identification card is received.

Conversely, when proper and complete application has not been made before September 15th, the previous identification card lapses and the pharmacist is not legally licensed to actively engage in the practice of pharmacy in this state.

### **Required Documents for Proper and Complete Application for Renewal**

A. The Board requires the following documents (each must be properly completed, signed, and dated) to process an application for renewal of a pharmacist's identification card:

1. Identification Card Renewal Application

*Note:* A renewal application is NOT provided to a registrant who fails to meet the continuing pharmacy education requirement. (See "CONTINUING PHARMACY EDUCATION" document).

2. Check/Money Order
  - a. Made payable to "Treasurer, State of Ohio".
  - b. In the amount of \$97.50 (annual renewal fee).



## **Inactive Registration Status**

A. Ohio does not have an "inactive" status for pharmacists. The renewal requirements apply only to a pharmacist's identification card to actively engage in the practice of pharmacy in Ohio. Failure to renew the identification card does not revoke the Certificate of Licensure (*R.Ph.*) but lapses the privilege to actively engage in pharmacy practice in Ohio. (See next Section titled "Renewing/Reinstating a Lapsed Identification Card" for more details).

## **Renewing/Reinstating A Lapsed Identification Card**

A. If a registrant does not provide ALL of the required documents for renewal, his/her identification card cannot legally be renewed and will lapse on September 15th of the year in which such documents are required. **A pharmacist whose identification card has lapsed may NOT engage in the active practice of pharmacy in Ohio until he/she has a valid and current identification card.**

1. When an identification card has lapsed for less than sixty days, the identification card may be reinstated any time prior to November 15th of the year in which the identification card lapsed by submitting the required application and check or money order in the amount of \$97.50.
2. When an identification card has lapsed for more than sixty days but less than three years, the identification card may be reinstated by submitting the required application and check or money order in the amount of \$135.00.
3. In addition to (1) or (2) above, **if** required to show evidence of continuing pharmacy education (C.P.E.), the C.P.E. report form listing approved programs taken within the three years immediately preceding the actual date of application must be submitted with the **ORIGINAL** Certificates of Participation documenting the experiences reported. All required documents must be properly completed, signed, and dated.
4. When an identification card has lapsed for more than three years, the applicant must pass an examination for registration. This examination shall consist of the NAPLEX examination and the MPJE examination. He/she must submit two applications properly completed, signed, and dated with the appropriate fees (contact the Board office for exact amounts).

EXCEPT, that a person who has been registered under the laws of this state and after the identification card has lapsed, has continually practiced pharmacy in another state under a certificate issued by the authority of such state, may obtain a renewal identification card upon submitting the required renewal application, check or money order in the amount of \$337.50, the C.P.E. report form listing approved programs taken within the three years immediately preceding the actual date of application, and the **original** Certificates of

Participation documenting the experiences reported. All required documents must be properly completed, signed, and dated.

B. Any individual whose license was not renewed because of service in the armed forces of the United States may be granted a renewal of such license at the usual cost upon presentation of a renewal application accompanied by satisfactory evidence of honorable discharge or separation under honorable conditions within six months of such discharge, if not otherwise disqualified because of mental or physical disability. The renewal application must be accompanied by a C.P.E. Report Form showing the approved continuing pharmacy education taken within the three years immediately preceding the actual date of application and the original Certificates of Participation documenting these experiences.

### **General Information**

A. Applicants who submit an application and fail to qualify for renewal shall have their application rejected and shall forfeit the fee.

B. In order to reciprocate an Ohio license to another state, the individual must be licensed in Ohio and possess an active and current identification card.

C. Each pharmacist to whom an identification card or renewal identification card has been issued shall immediately sign the identification card.

D. Each pharmacist shall have his/her identification card or renewal identification card on his/her person while engaged in the practice of pharmacy.

E. Every pharmacist who changes his/her mailing address shall notify the Board of Pharmacy, in writing, of the new address within 30 days after the effective date of such change.

F. Every pharmacist who changes his/her place of employment shall notify the Board of Pharmacy, in writing, of the address of the principal place where they practice their profession, within 30 days, after they have commenced such practice and have caused their certificate of licensure to be conspicuously displayed in such place as required under Section 4729.12 of the Ohio Revised Code.

G. A pharmacist who has a legal change of name shall report the change to the Board of Pharmacy within 60 days from the effective date of such change.

1. Requests for name change shall be accompanied by one of the following:

- a. A notarized affidavit.
- b. A certified copy of a court record.
- c. A certified copy of a marriage certificate.