



## **Important Information Regarding Transition to New eLicense System**

**Updated 3.13.2018**

The State of Ohio Board of Pharmacy will be transitioning to the state's new [eLicense system](#) on April 23, 2018.

As part of the transition process, all paper applications and forms will be removed from the Board's website on March 30, 2018. Persons seeking licensure as a pharmacist, pharmacy intern or distributor of dangerous drugs will not be able to submit applications until the new system goes live on April 23<sup>rd</sup>.

**IMPORTANT:** Please be advised that Board staff will continue processing all applications and forms postmarked by March 30, 2018. Any paper applications and forms received after March 30, 2018 will experience a delay in processing due to the system transition. Starting April 23<sup>rd</sup>, all applications or forms must be submitted electronically using the new eLicense system. Any paper applications or forms received on or after this date will be returned to the applicant.

While licensure applications and forms will not be able to be submitted until April 23, 2018, applicants can submit all required criminal records checks prior to the submission of an application on or after April 23, 2018. This applies to the following:

- Drug distributors applicants ([wholesalers](#), manufacturers, outsourcing facilities, repackagers and [third-party logistics providers](#)) for owners (or corporate officers) and the applicant's responsible person.
- A new responsible person on a drug distributor application.
- Owners of an applicant for a terminal distributor of dangerous drugs with a [pain management clinic classification](#) or [office-based opioid treatment classification](#).
- [Graduate interns](#).
- New [pharmacists](#) applying for an Ohio license.
- New [pharmacy interns](#) applying for an Ohio intern license.
- New certified or registered pharmacy [technicians](#) applying for an Ohio registration.
- New pharmacy [technician](#) trainees applying for an Ohio registration.

