



# Board of Pharmacy

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## Fee Change Notice - Effective September 30, 2025

**\*\*Note:** The previous version of this email listed the incorrect fee for Pharmacy Technician Trainees. The correct fee is \$40.00. Pharmacy technician trainees who paid the incorrect fee on their application will receive a refund of the difference. For any questions, please contact: [technician@pharmacy.ohio.gov](mailto:technician@pharmacy.ohio.gov).

Dear Ohio Pharmacy Technician,

**Several registration application fees will change effective September 30, 2025.** These changes were authorized by the Ohio General Assembly with the passage of the state's biennial budget (H.B. 96, 136th General Assembly). Please review this email to understand how these changes may impact your registration.

### License Fees

Beginning September 30, 2025, the Ohio Board of Pharmacy will begin assessing the following fee amounts for each initial, renewal, and reinstatement application for the applicable registration types:

- Pharmacy Technician Trainee - \$40.00\*\*
- Registered Pharmacy Technician\* - \$65.00
- Certified Pharmacy Technician - \$65.00

\*Registered Pharmacy Technicians can upgrade to a Certified Pharmacy Technician registration during the renewal period (January 30, 2026 to March 31, 2026) at no cost pursuant to [OAC 4729:3-2-03](#).

### Renewal Reminders

All Registered and Certified Pharmacy Technician registrations must be renewed every two years. All Registered Technicians expire on March 31st of even years, and Certified Technicians expire on September 30th of even years. To maintain a valid registration, technicians must submit a renewal application and fee in the [eLicense Ohio system](#) by the expiration date listed on their registration.

Additional renewal requirements vary by license type:

- **Registered Pharmacy Technicians** must attest to completing the required continuing education (CE) credits. A total of 10 contact hours of CE, with a minimum of 2 hours in pharmacy law/jurisprudence (ACPE-03) and 2 hours in patient safety/medication errors (ACPE-05) are required. Review additional CE guidance here: [www.pharmacy.ohio.gov/TechCE](http://www.pharmacy.ohio.gov/TechCE).
- **Certified Pharmacy Technicians** must submit a copy of their valid (Active) national certification – CPhT from PTCB or ExCPT from NHA with their renewal application. Once renewed, the technician is required to maintain the national certification by renewing it with the certifying body (PTCB or NHA).

## General Reminders

- Only applications or requests submitted on or after September 30, 2025 will be assessed the new fee amount, if applicable.
- Background checks (FBI and Ohio BCI) dated within 24 months are required for all new technician registration and reinstatement applications. Background checks are not required for renewal applications.
- All application and fee payments must be submitted electronically via the [eLicense Ohio system](#). The Board does not accept check payments to the Board office. Valid payment methods for all license fees include Visa, MasterCard, and Discover. The Board does not accept electronic checks or American Express.

## Questions

For questions on pharmacy technician registration requirements, change requests, or other concerns, please visit [www.pharmacy.ohio.gov/contact](http://www.pharmacy.ohio.gov/contact).



*People call, text, and chat the 988 Lifeline to talk about a lot of emotional needs—not just thoughts of suicide. Whatever your reason, the #988Lifeline is there to help. There is hope.*



Ohio Board of Pharmacy  
Mike DeWine, Governor | Steven W. Schierholt, Executive Director

Ohio Board of Pharmacy | 77 S. High St 17th Floor | Columbus, OH 43215 US

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