



EMS Notification to Post Up at a Special Event

This form must be submitted using the [documentation submission](#) feature in the eLicensing system.

"Posting up at a special event" means locating an EMS unit containing dangerous drugs at a location other than a location licensed by the board of pharmacy for more than twenty-four consecutive hours pursuant to a formal agreement with the sponsors of the event and where the EMS unit is under the direct supervision of the EMS personnel on duty.

Except for an emergency management assistance compact or an emergency declared by the governor, posting up at a special event requires notification to the board. (OAC [4729:5-14-01](#))

NOTE: This form is for notification purposes only. It does not require prior approval.

EMS Information

Name of EMS Agency	TDDD License No.
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Special Event Information

Name of Event		
Street Address		
City	Zip Code	County
Date(s) of the Event (MM/DD/YY – MM/DD/YY)		
EMS Agency Contact Person	Phone for EMS Contact Person (include area code)	

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